#### DEPARTMENT OF INTERNATIONSL RELATIONS AND DIPLOMACY

Welcome to the Centre for Foreign Relations' Department of International Relations and Diplomacy.

The Department of International Relations and Diplomacy was established in 1978 to fulfil – among others – the following objectives: To provide education and advanced training, to conduct research in the areas of international relations and diplomacy and to provide expert professional services to government, international and private organizations.

The Department functions are to provide knowledge and skills of international relations and diplomacy to diplomats as well as other people who are engaged in local and international politics and socio-economic affairs, to equip students with the fundamentals of international relations and diplomacy and to equip students with the practice of international relations and diplomacy.

The Department presents prospective students with certificate and degree programmes in international relations and diplomacy at both undergraduate and postgraduate levels. The programmes are:

# 1.0 NTA LEVEL 4: BASIC TECHNICIAN CERTIFICATE IN INTERNATIONAL RELATIONS AND DIPLOMACY

## 1.1 ADMISSION REQUIREMENTS

All applicants of Basic Technician Certificate programme must have Certificate of Secondary Education Examination (CSEE) with at least FOUR passes in any subject except religious subjects (such as Bible and Islamic Knowledge)

#### 1.2 STRUCTURE OF THE PROGRAMME

The programme consists of ten (10) modules with 120 credits to be covered in a period of one academic year composed of two semesters. One semester will take seventeen (17) weeks; 15 weeks for class room teaching and practical training and 2 weeks for end of semester examinations.

## 1.3 PURPOSE OF QUALIFICATION

The graduate will be able to apply skills of international relations, diplomatic practices & conflict management and apply these skills in conducting International Relations activities.

## 1.4 COMPETENCE DESCRIPTOR

The graduate should be able to apply skills and knowledge at routine level

#### 1.5 MODE OF TEACHING

This programme will employ a variety of learning techniques to ensure maximum understanding, comprehension and retention of the information presented. The programme will be based on interactive exercises and case studies drawn from a wide range of countries and situations. Assignments will be administered in form of written work or practical exercises that are done in individual or in a group. Also simulation exercises will be conducted which will require a learner to act out probable real life condition, involving a imitation and pretend, and commented upon by a course tutor and an external instructor. Finally two knowledge tests will be administered to measure the theoretical ability of a learner and evaluate performance in written work.

## 1.6 SUMMARY OF MODULES - NTA LEVEL 4

S/N	Code	Module Name	Semester	Semester		
			1	2		
1	IRT04101	Basics of International Relations	V			
2	IRT04202	International Relations Approaches		V		
3	IRT04103	Elements of Diplomacy	V			
4	IRT04104	Fundamentals of Protocol and Etiquette	v			
5	IRT04205	Basic Consular Practises		V		
6	IRT04206	Political Economy		V		
7	IRT04107	Basics of Economics	v			
8	IRT04208	Africa Studies		V		
9	IRT04209	Conflict and Security Studies		V		
10	IRT04110	Basic Communication Skills	V			

#### **GRADING SYSTEM**

Marks will be awarded out of 100 per cent. The marks so obtained from different assessment components will be clustered and graded as follows

NTA Level 4			
Grade	Definition	Score Range	
A	Excellent	80 – 100	

В	Good	65 – 79
С	Average	50 – 64
D	Poor	40 – 49
F	Failure	0 – 39
I	Incomplete	
Q	Disqualified	

## **Classification of Awards**

The Grade Point Average (GPA) shall be computed from credits and grade weights and classified as shown below;

CLASS OF AWARD	CUMULATIVE GPA
First Class	3.5 – 4.0
Second Class	3.0 – 3.4
Pass	2.0 – 2.9

# 2.0 NTA LEVEL 5: TECHNICIAN CERTIFICATE IN INTERNATIONAL RELATIONS AND DIPLOMACY

## 2.1 ADMISSION REQUIREMENTS

Technician Certificate programme must have successfully completed the Basic Technician Certificate (BTC) programme OR completed Advanced Certificate of Secondary Education Examination (ACSEE) with at least one Principle pass and Subsidiary pass in any subject except religious subjects (such as Divinity and Islamic Knowledge)

## 2.2 STRUCTURE OF THE PROGRAMME

The programme consists of fourteen (14) modules with 120 credits to be covered in a period of one academic year composed of two semesters. One semester will take seventeen (17) weeks; 15 weeks for class room teaching and practical training and 2 weeks for end of semester examinations.

## 2.3 PURPOSE OF QUALIFICATION

The graduate should be able to demonstrate non – routine activities and be able to assume operational responsibilities in International Relations, diplomatic practices & conflict management.

#### 2.4 COMPETENCE DESCRIPTOR

The graduate should be able to demonstrate competence in applying skills and knowledge in a range of activities, some of which are non – routine and be able to assume operational responsibilities

#### 2.5 MODE OF TEACHING

This programme will employ a variety of learning techniques including projections, videos and internet materials. The programme will be based on interactive exercises and case studies drawn from a wide range of countries and situations. Assignments will be administered in form of written work or practical exercises that are done in individual or in a group. Also simulation exercises will be conducted which will require a learner to act out probable real life condition, involving a imitation and pretend, and commented upon by a course tutor and an external instructor. Finally two knowledge tests will be administered to measure the theoretical ability of a learner and evaluate performance in written work.

#### 2.6 SUMMARY OF MODULES - NTA LEVEL 5

S/N Code		Code Module Name		Semester	
			1	2	
1	IRT05101	International Relations Issues and Practices	v		
2	IRT05202	Tanzania Foreign Policy		V	
3	IRT05203	Conference Diplomacy		V	
4	IRT05104	Diplomatic Relations Practices	v		
5	IRT05205	Tanzania National Profile		V	
6	IRT05106	Public International Law	V		
7	IRT05107	English Language Skills	V		
8	IRT05208	Conflict Resolution		V	
9	IRT05209	Foreign Language Skills		V	
10	IRT05110	Computer Skills	V		
11	IRT05211	Entrepreneurship		V	
12	IRT05112	Principles of Economics	V		
13	IRT05213	Economic Diplomacy		V	
14	IRT05114	Life Skills	V		

#### **GRADING SYSTEM**

Marks will be awarded out of 100 percent. The marks so obtained from different assessment components will be clustered and graded as follows

	NTA Level 4		
Grade	Definition	Score Range	
A	Excellent	80 – 100	
В	Good	65 – 79	
С	Average	50 – 64	
D	Poor	40 – 49	
F	Failure	0 – 39	
I	Incomplete		
Q	Disqualified		

#### **Classification of Awards**

The Grade Point Average (GPA) shall be computed from credits and grade weights and classified as shown below;

CLASS OF AWARD	CUMULATIVE GPA
First Class	3.5 – 4.0
Second Class	3.0 – 3.4
Pass	2.0 – 2.9

# 3.0 NTA LEVEL 6: ORDINARY DIPLOMA IN INTERNATIONAL RELATIONS AND DIPLOMACY

## 3.1 ADMISSION REQUIREMENTS

Certificate of Secondary Education Examination (CSEE) or equivalent with credit passes in THREE approved subjects and an Advanced Certificate of Secondary Education Examination (ACSEE) or equivalent, with ONE Principal passes (in appropriate subjects) TWO subsidiaries obtained at the same sitting (2.5 cut off point). Principal passes in DIVINITY and ISLAMIC KNOWLEDGE are not counted for admission OR possession of a Certificate or Diploma from a recognized institution.

#### 3.2 STRUCTURE OF THE PROGRAMME

The program consists of eleven (11) modules with 130 credits to be covered in a period of one academic year composed of two semesters. One semester will take seventeen (17) weeks; 15 weeks for class room teaching and practical training and 2 weeks for end of semester examinations. Field Practical Training will be conducted in the first 8 weeks and Field Paper will be written immediately after. The two remaining modules will run in the last 7 weeks of the second semester.

#### 3.3 PURPOSE OF QUALIFICATION

The graduate should be able to demonstrate skills of international relations, diplomatic practices, and apply these skills in conducting international relations activities most of which are non-routine activities

## 3.4 COMPETENCE DESCRIPTOR

The graduate should be able to apply skills and knowledge in a broad range of work activities, most of which are non-routine

#### 3.5 MODE OF TEACHING

This programme will employ a variety of learning techniques including projections, videos and internet materials. Some days will be dedicated to practical application and simulations based on realistic scenarios. Interactive discussions with experts and among participants will also be encouraged. Assignments will be administered in form of written work or practical exercises that are done in individual or in a group. Also simulation exercises will be conducted which will require a learner to act out probable real life condition, involving a imitation and pretend, and commented upon by a course tutor and an external instructor. Finally two knowledge tests will be administered to measure the theoretical ability of a learner and evaluate performance in written work. Completion of each semester will be marked by formal written and oral examinations.

## 3.6 SUMMARY OF MODULES - NTA LEVEL 6

S/N	Code Module Name		Semester	
			1	2
1	IRT06101	Consular Relations and Diplomatic Visit	v	
2	IRT 06202	Foreign Relations Management		v
3	IRT 06103	Diplomatic Correspondence	v	
4	IRT 06104	Research Methodology	v	
5	IRT 06105	Foreign Language	v	
6	IRT 06106	National Interests Study	v	
7	IRT 06107	Business and Management Practices	v	
8	IRT 06108	Trade and investment promotion	v	
9	IRT 06209	Commercial Diplomacy and International Business		v
10	IRT 06210	Field Attachment		v
11	IRT 06211	Field Paper		v

# Score range and grading system

Marks will be awarded out of 100 percent. The marks so obtained from different assessment components will be clustered and graded as follows:

S/N	SCORE RANGE	GRADE	DEFINITION
1	75-100	A	Excellent
2	65-74	B+	Very Good
3	55-64	В	Good
4	45-54	С	Average
5	35-44	D	Poor
6	0-34	F	Failure
7	-	I	Incomplete
8	0	Q	Disqualification

The Range of Scores for Different Grades; Grade Points and their Definitions

S/N	SCORE RANGE	GRADE	GRADE POINT	DEFINITION
1	75-100	A	5	Excellent
2	65-74	B+	4	Very Good
3	55-64	В	3	Good
4	45-54	С	2	Average
5	35-44	D	1	Poor
6	0-34	F	0	Fail
7	-	I	-	Incomplete
8	0	Q	0	Disqualification

#### **Classification of Awards**

CLASS OF AWARD	CUMULATIVE GPA
First Class	4.4-5.0
Upper Second Class	3.5-4.3
Lower Second Class	2.7-3.4
Pass	2.0-2.6

# 4.0 NTA LEVEL 7: HIGHER DIPLOMA IN INTERNATIONAL RELATIONS AND DIPLOMACY (HDIRD)

## 4.1 ADMISSION REQUIREMENTS

All applicants of Higher Diploma Programme must have Advanced Certificate of Secondary Education Examination (ACSEE) with at least two principal passes or having successfully completed the Diploma International Relations and Diplomacy (NTA level 6) or its equivalence.

#### 4.2 STRUCTURE OF THE PROGRAMME

This programme consists of 21 modules with a total of 230 credits spread over two academic years and distributed across four semesters. In the fourth semester students will be required to conduct field practical training for 12 weeks and then after submit a report for grading. A

candidate who successfully completes the HDIRD and opts (exit) out of the programme will be awarded a Higher Diploma in International Relations and Diplomacy (HDIRD).

## 4.3 PURPOSE OF QUALIFICATION

The graduate should be able to demonstrate International Relations skills and to apply diplomatic and protocol skills in coordinating international affairs.

#### 4.4 COMPETENCE DESCRIPTOR

The graduate should be able to apply knowledge, skills and understanding of international relations and diplomacy in a range of complex technical activities, high degree of personal responsibility and some responsibility for the work of other.

#### 4.5 MODE OF TEACHING

This programme will employ a variety of learning techniques including projections, guest lecturers, videos and internet materials. Some days will be dedicated to practical application and simulations based on realistic scenarios. Interactive discussions with experts and among participants will also be encouraged. Assignments will be administered in form of written work or practical exercises that are done in individual or in a group. Also simulation exercises will be conducted which will require a learner to act out probable real life condition, involving a imitation and pretend, and commented upon by a course tutor and an external instructor. Finally two knowledge tests will be administered to measure the theoretical ability of a learner and evaluate performance in written work. Completion of each semester will be marked by formal written and oral examinations.

# 4.6 SUMMARY OF MODULES – NTA LEVEL 7

## **MODULE SUMMARY**

SN	Code	Module title		Seme	ster	
			1	2	3	4
1	IRU07101	Life Skills	V			
2	IRU07102	Introduction to Protocol and Etiquette	V			
3	IRU07103	Micro-Economics	V			
4	IRU07104	Introduction to International Relations	V			
5	IRU07105	Foreign Language Beginners Level	V			
6	IRU07106	Communication Skills	v			
7	IRU07107	Computer Skills	V			
8	IRU07208	Multilateral Conference Diplomacy		V		
9	IRU07209	Approaches to International Peace And Security		V		
10	IRU07210	Macro-Economics		V		
11	IRU07211	Foreign Language Intermediate Level		V		
12	IRU07212	International Organisations		V		
13	IRU07213	Entrepreneurship		V		
14	IRU07314	Contemporary Issues in International Relations			V	
15	IRU07315	International Economics			V	
16	IRU07316	International Political Economy			V	
17	IRU07317	Research Methodology			V	

18	IRU07318	Practical Training		V	
19	IRU07319	Foreign Language Advanced Level		v	
20	IRU07320	Field Placement			v
21	IRU07421	Field Project			v

The Range of Scores for Different Grades; Grade Points and their Definitions

S/N	SCORE RANGE	GRADE	GRADE POINT	DEFINITION
1	70-100	A	5	Excellent
2	60-69	B+	4	Very Good
3	50-59	В	3	Good
4	40-49	С	2	Average
5	35-39	D	1	Poor
6	0-34	F	0	Fail
7	-	Ι	-	Incomplete
8	0	Q	0	Disqualification

## **Classification of Awards**

NTA level 7 shall be classified in terms of Grade Point Average (GPA). Thus, GPA shall be computed from credits and grade weights and classified as shown below:

CLASS OF AWARD	CUMULATIVE GPA
First Class	4.4 – 5.0
Upper Second Class	3.0 – 4.3
Lower Second Class	2.7 – 3.4
Pass	2.0 – 2.6

# 5.0 NTA LEVEL 8: BACHELOR OF INTERNATIONAL RELATIONS AND DIPLOMACY

## **5.1 ADMISSION REQUIREMENTS**

Possession of two principal passes in Advanced Level Certificate excluding religious subjects or its equivalent as described by NACTE from time to time OR possession of Ordinary Diploma (NTA level 6) in International Relations and Diplomacy (IRD) related fields or its equivalent as specified by NACTE from time to time

#### 5.2 STRUCTURE OF THE PROGRAMME

The BDIRD programme comprises a minimum total of 12 modules which constitute a total of 120 credits that are spread over two semesters in one academic year. Upon successful completion of the BDIRD programme, the candidate will be awarded a Bachelor in International Relations and Diplomacy degree

## 5.3 PURPOSE OF QUALIFICATION

The graduate should be able to demonstrate International Relations skills and to apply diplomatic and protocol skills in coordinating international affairs.

#### 5.4 COMPETENCE DESCRIPTOR

The graduate should be able to apply knowledge, skills and understanding of international relations and diplomacy in wide and unpredictable variety of contexts with substantial personal responsibility, responsibility for the work of others and responsibility for the allocation of resources, policy, planning, execution and evaluation.

## 5.5 MODE OF TEACHING

This programme will employ a variety of learning techniques including projections, guest lecturers, videos and internet materials. Some days will be dedicated to practical application and simulations based on realistic scenarios. Interactive discussions with experts and among participants will also be encouraged. Assignments will be administered in form of written work or practical exercises that are done in individual or in a group. Also simulation exercises will be conducted which will require a learner to act out probable real life condition, involving a imitation and pretend, and commented upon by a course tutor and an external instructor. Finally two knowledge tests will be administered to measure the theoretical ability of a learner and evaluate performance in written work. Completion of each semester will be marked by formal written and oral examinations.

# 5.6 SUMMARY OF MODULES – NTA LEVEL 8

S/N	Code	Module Name		Semester	
			1	2	
1	IRU 08101	Specialized Protocol	v		
2	IRU 08102	International Law Practices	v		
3	IRU 08103	Conflict Resolution	v		
	IRU 08106	Research Paper	v		
5	IRU 08107	Economic Diplomacy	v		
6	IRU 08110	International Strategic Relations	v		
7	IRU 08204	African International Relations and Diplomacy		V	
8	IRU 08205	Leadership Skills and Management of International Organizations	v		
9	IRU 08208	Trade and Investment Facilitation		V	
10	IRU 08209	Foreign Mission Management	ission Management v		
11	IRU 08211	Foreign Policy	V		
12	IRU 08212	International Negotiations		V	

The Range of Scores for Different Grades; Grade Points and their Definitions

S/N	SCORE RANGE	GRADE	GRADE POINT	DEFINITION
1	70-100	A	5	Excellent
2	60-69	B+	4	Very Good
3	50-59	В	3	Good
4	40-49	С	2	Average
5	35-39	D	1	Poor
6	0-34	F	0	Fail
7	-	I	-	Incomplete
8	0	Q	0	Disqualification

#### **Classification of Awards**

NTA level 8 shall be classified in terms of Grade Point Average (GPA). Thus, GPA shall be computed from credits and grade weights and classified as shown below:

CLASS OF AWARD	CUMULATIVE GPA
First Class	4.4 – 5.0
USecond Class	3.0 – 4.3
Lower Second Class	2.7 – 3.4
Pass	2.0 – 2.6

## 6.0 POSTGRADUATE DIPLOMA IN MANAGEMENT OF FOREIGN RELATIONS

## **6.1 ADMISSION REQUIREMENTS**

A Bachelor Degree holder or another postgraduate diploma or an equivalent qualification from a recognized institution

#### 6.2 STRUCTURE OF THE PROGRAMME

Postgraduate Diploma in Management of Foreign Relations is an 8-month full-time programme. It is taught in two semesters for 15 weeks each.

## **6.3 PURPOSE OF QUALIFICATION**

The graduate to be able to demonstrate diplomatic skills to manage foreign relations

## **6.4 COMPETENCE DESCRIPTOR**

The holder of the qualification will be able to demonstrate competence in managing foreign relations, employing knowledge and understanding to conduct research or advanced technical or professional activity, able to work autonomously and in complex and unpredictable situations

## 6.5 MODE OF TEACHING

The programme is designed to be taught in two semesters where students will attend lectures, tutorials/seminars, make class presentations, and do practical/simulations where required.

## 6.6 SUMMARY OF MODULES - NTA LEVEL 8

## **Module Summary**

SN	Code	Module title	
1.	MFR 5211	International Relations Issues	
2.	MFR 5212	Diplomatic and Consular Practices	
3.	MFR 5213	Conflict Resolution	
4.	MFR 5214	Diplomatic Communication	
5.	MFR 5215	Protocol and Etiquette	
6.	MFR 5216	Economic Diplomacy	
7.	MFR 5217	Research Methodology	
8.	MFR 5218	Foreign Languages Beginners Level	
9.	MFR 5221	Research Proposal	
10.	MFR 5222	Negotiation	
11.	MFR 5223	Public International Law	
12.	MFR 5224	Tanzania Foreign Policy and Diplomacy	
13.	MFR 5225	Global Governance	
14.	MFR 5226	Regional Integration	
15.	MFR 5227	Foreign Languages Intermediate Level	

The Range of Scores for Different Grades; Grade Points and their Definitions

S/N	SCORE RANGE	GRADE	GRADE POINT	DEFINITION
1	70-100%	A	5	Excellent
2	60-69%	B+	4	Very Good
3	50-59%	В	3	Good
4	40-49%	С	2	Marginal Fail
5	35-39%	D	1	Fail
6	0-34%	F	0	Absolute Fail
7	-	I	-	Incomplete
8	0	Q	0	Disqualification

## **Classification of Awards**

Postgraduate diploma shall be classified in terms of Grade Point Average (GPA). Thus, GPA shall be computed from credits and grade weights and classified as shown below:

## **Classifications of Awards**

GRADE	MARKS	CLASS OF AWARD	CUMULATIVE GPA	QUALITY
A	70-100%	First Class	4.4 – 5.0	Excellent
B+	60-69%	Upper Second Class	4.0 – 4.3	Very Good
В	50-59%	Lower Second Class	3.0 – 3.9	Good/Pass

#### **DEPARTMENT STAFF MEMBERS**

Head of Department



Mr. Lenny M. Mwijarubi:, BA-Political Science (University of Pretoria), PGD - Management of Foreign Services (CFR), MA -Political Science (UDSM).

#### Lecturer

Dr. Lucy Shule: BA-PsPA, MA-PsPA (UDSM), PhD in Political Science) (Newcastle University) \*\*

### Assistant Lecturer

Mr. Lenny M. Mwijarubi: BA-Political Science (University of Pretoria), PGD - Management of Foreign Services (CFR), MA (Political Science) (UDSM)



Mr. Ahmed Linga: BA-Law (Odessa National Academy of Law), LL.M - Corporate Law (Universiti Utara Malaysia)\*\*



Mr. Amani G. Gonde: BA-IR (UDOM), MA-Strategic and Peace Studies (UDSM) Mr. Charles Mtakwa: BA-IR (UDOM), PGD in Economic Diplomacy (CFR), MA-International Development Studies (Mendel University, Czech Republic)\*\*

Mr. Innocent Shoo: BA in Public Relations & Media Management, MA in Public Relations and Media Management (Cavindish University)



Mr. Israel N. Sosthenes: Adv in Labour Studies (ISW), PGD - Mgt of Foreign Relations) (CFR), PGD - Law Mediation and Arbitration) Institute of Social Work, LL.M-International Human Rights Law (Ruaha University College)\*\*

Ms. Mayasa Hamad: BA-PsPA (UDSM), MA-Diplomacy, Law and Global Change (Coventry University).



Mr. David J. Luheja: BA- History and Political Science (UDSM), MA-PsPA (UDSM)\*\*



Mr. Deus Kibamba:, BA (Arts) (UDSM), PGD (Constitution Building in Africa) Central European University Budapest, MA (International Studies) Sheffield University.

Ms. Kulwa Mgawe: BA-PsPA (UDOM), MA in PsPA (UDSM)



Ms. Rose P. Sanga: BA-(Political Science & Language), MA in International Trade (UDSM).

Ms. Simwana Said: BA-PsPA (UDSM), MA in PsPA (UDSM), MA-Human Rights and Conflict Management (St. Anna Pisa University)\*\*



Ms. Symphrosa F. Chacha: BA-PsPA, PGD in Mgt of Foreign Services (CFR), MA-PsPA (UDSM).

Tutorial Assistant



Ms. Bertha Mturi: BSS (IR) North West University, PGD - Management of Foreign Services (CFR)



Mr. Abraham O. Ng'eni: BA-PsPA (UDSM)



Ms. Latifa Omary:, BA-IR (UDOM), PGD-Management of Foreign Relations (CFR)

Mr. Rashid Ngaja: BA-IR (UDOM)\*\*\*

\*\* On Leave of Absence/Secondment

#### **CAREERS:**

International relations, diplomatic service, political consultation, conflict resolution, policy analysis, strategic intelligence, governance, international political economics, risk analysis, policy analysis and consultation, political analysis and communication, governance, conflict resolution, strategic intelligence, political development and mobilisation, economic or political policy-making, journalism or the diplomatic service. government, education, conflict management and resolution, research, gender issues, work for government institutions, parastatals, private sector and trade union organisation, private practices, government, military and academic institutions (teaching and research).